

The Regular Board of Trustees Meeting, Tuesday, April 16, 2013 was called to order at 7:00 PM by Chairman Weimer. After the Pledge of Allegiance, roll call was taken. Chairman Weimer, Trustee Tomaino, Trustee Campbell, Fiscal Officer Schulz, Police Chief Robert Schaeffer, Fire Chief Harold Maynard, Road and Cemetery Coordinator Kevan Lloyd and Zoning Inspector Mike Kurilla were present.

Mr. Weimer moved to approve the minutes from the March 19, 2013, Regular Meeting 04-16-13-01 seconded by Mr. Campbell and passed with 3 ayes.

Fiscal Officer Schulz gave a financial report and stated that as of April 16, 2013 Total Fund Balances in all funds is \$1,409,035.13. The General Fund balance is \$447,975.44 which represents approximately 32% of all funds available. The Fiscal Officer asked for approval of payments by warrants #26816 through #26879 and EFT #120 thru #159 totaling \$69,099.73. Ms. Schulz also reported that total revenue budgeted for 2013 is \$828,200.00 of which a total received to date is \$470,854.49, this represents 43% of all revenues budgeted. Ms. Schulz reported that the total Original Appropriations for 2013 are \$1,171,102.77 and the amount spent to date is \$236,205.59. There were no Supplemental Appropriations.

Fiscal Officer Schulz also noted that all Trustees and Department Heads had been given a copy of all of the above reports and their specific department reports.

Mr. Campbell moved to accept the financial report as submitted and approve payment of warrants #26816 through #26879 and EFT #120-159 totaling \$69,099.73, 04-16-13-2, seconded by Trustee Tomaino and passed with 3 ayes.

ZONING:

Mr. Kurilla reported that there were 3 permits issued for the month of March. Valuation for March was \$163,750.00, YTD Evaluation of \$861,350.00, total receipts for March were \$737.00 and YTD Receipts are \$3,894.00.

Mr. Kurilla reported that the asbestos testing on Holiday had been done and the results would be received within 2 weeks.

Trustee Weimer moved to authorize Zoning Inspector Kurilla to run an ad for bids to demolish the Holiday property. Bids to be opened at the regular May meeting or if necessary at a special meeting, 04-16-13-3, seconded by Mr. Tomaino and passed with 3 ayes.

Mr. Kurilla reported that the Zoning Commission had reviewed over 2/3's of the revised Zoning Resolution and upon completion will hold a formal hearing to present their recommendations at which time the Trustees will hold a public hearing to present to the public the recommendations. This process should be completed by August 3013.

Trustee Weimer asked if because of the restricted time line, will all the projects scheduled for demolition be able to be done? Mr. Kurilla advised that the first one would take the longest as they were following the lead of Austintown Twp. and that the next 3-4 projects would be bundled and not take as long. We would also have a better idea of how much each project would cost. One of the buildings on Recreation Drive has been approved for demolition.

POLICE DEPARTMENT:

1. Chief Schaeffer reported that there were 218 Calls to service, 15 reports taken, 136 calls to the police department, 1520 security checks on residences and business, 75 investigations, no burglaries and 1 B&E. See detailed report attached for more statistics.

2. Chief Schaeffer reported that yesterday an alert teller at the Farmers Bank in Lake Milton called and reported a suspicious vehicle in the parking lot. Chief and Corporal Saltsman responded and upon investigation had enough evidence to charge the 2 individuals with Attempted Aggravated Robbery and one of the suspects is now in jail. There was a weapon under the seat and stolen plates on the vehicle.
3. Chief also reported that the upgrades to the police department building are moving along. The security cameras, painting, changing locks and codes, the alarm system are all being evaluated and improved and changed as necessary.
4. It was recently determined that the report writing software that the department is using will become obsolete by June 2014 and not be supported after September 2012. North Jackson is currently having a new program by OHLEG installed which will replace their old software. Chief Schaeffer is hoping to have the vendor install and train Corporal Saltsman and Ms. Balsinger at the same time that North Jackson's conversion takes place.
5. Chief Schaeffer wanted to recognize the Milton Township Police and Fire departments for their professional and efficient response to the crash on Interstate 76. There were 2 fatalities caused by the accident. It was very difficult for all personnel who responded.
6. Chief Schaeffer reported that he and Mr. Lloyd attended a meeting with ODNR discussing how all departments will cooperate and work together during the upcoming summer months at the beach, on the lake and at the scheduled activities.

FIRE DEPARTMENT:

Fire Chief Maynard reported there were 24 calls for the month of March, Craig Beach Village 3 responses, and Milton Township 21 responses. See attached document for detailed report.

1. On April 6&7, Milton, Palmyra and Paris Township Fire Fighters participated in EVAC Drivers training course. The Fire fighters who passed were given a certificate of completion, copies were provided to the Fiscal Officer for the Township records. Any Fire Fighter who did not pass will have the opportunity to retake the test in 2-4 weeks. Chief Maynard wanted to thank TDDS for the use of their facility for the training.
2. The pumper truck which was involved in the accident in January will have the final repairs made within the next week or so and then will be put back into service.
3. 2 grants were received, Ohio Fire Marshals Equip. Grant \$6,545.00 and the training Reimbursement Grant for \$4,246.00. All checks were presented to the Fiscal Officer.
4. Also received was a check for \$550.00 for reimbursement for service provided during an accident.
5. All invoices for the department have been submitted to the Fiscal Officer for payment.
6. Portage County will bill for the HAZ MAT call on Route 76 on behalf of all the responding townships.
7. Chief Maynard requested that the Fiscal Officer order the AED supplies for the Police Department, he provided the product numbers and the website.
8. Mr. Maynard also thanked and acknowledged the excellent job that both fire and police departments did on April 4th during their response to the fatal crash on Rt. 76. The roadway was closed for almost 4 hours. All the fire fighters performed in an excellent manner. Corporal Saltsman and Sargent Terry did an excellent job as they were the first ones on the scene.

Chief Maynard asked for the following:

- (1) Trustee Campbell moved to reinstate Zack Hogue, effective immediately, as a fire fighter, acknowledging his passing of state required testing;**
- (2) Accepting the 90 day leave of absence request, from the fire department, by Fire Fighter Dave Forgacs, effective February 1, 2013, 04-16-13-4, seconded by Trustee Tomaino.**

ROAD DEPARTMENT:

Mr. Lloyd reported the following:

1. The department has been helping with the PD remodeling.
2. Mr. Lloyd requested pricing for grading some of the township gravel roads and for screening of the road grindings.
3. Mr. Lloyd requested that the Fiscal Officer invoice Lake Milton Estates for hot patching done on Gateway Road.
4. Mr. Lloyd presented a draft of a Snow Plowing Resolution for the Township. He met with Chief Schaeffer and reviewed other similar resolutions and outlined one that applied to Milton Township. This item will be tabled until the May meeting for the Trustees review.
5. Outlines for Pickering Projects 2 & 3 were submitted for review.
6. Mr. Bakalar, from TF&A needs to provide the OPWC paperwork for signature.
7. It was agreed that 100 tons of salt should be contracted for with ODOT for 2014 winter season.

Mr. Tomaino moved to approve the proposal submitted by Everbrite for grading of proposed Township roads, the screening of road grindings and to add the rolling of Township roads for the submitted price, 04-16-13-5, seconded by Mr. Weimer and passed with 3 ayes.

Mr. Weimer moved to once again, contract with ODOT to participate in the Cooperative Purchasing for Sodium Chloride (Rock Salt) and to commit to purchasing 100 Tons during 2013-2014 season, 04-16-13-6, seconded by Mr. Tomaino and passed with 3 ayes.

CEMETERY:

There was one funeral for the month of March.

There have been inquires to purchase plots at Vaughn Cemetery. Mr. Lloyd will begin entering the records into the computer to verify availability of plots for sale.

Clean up at both cemeteries has been completed. Due to weather, cleanup was 3 weeks later than usual.

RECYCLING:

Ms. Kim Lewis was present from the Green Team to answer any questions regarding the 2013 MCSWMD Plan Update. Fiscal Officer Schulz asked if there was any funding available for services like curb side recycling and leaf cleanup for townships. Ms. Lewis stated that those services were not available in rural areas.

Mr. Weimer moved to adopt the Approved Mahoning County Solid Waste Management District 2013 Plan Update which was delivered to the township on 3/5/13, 04-16-13-7, seconded by Mr. Tomaino and passed with 3 ayes.

Mr. Lloyd reported that Mr. Doug Lyons at the ODNR office will be holding the area clean up on April 27th from 9 AM to 2 PM. The township will provide the trucks for hauling debris collected.

Mr. Lloyd also reported that on May 18th from 9-2 the township will hold a Tire and Appliance Drive at the State Park Garage. Harris & Associates are scheduled to be the tire hauler.

Trustee Weimer moved to approve the Appliance/Tire Agreement and Grant for which the Township will receive \$2,900.00 to participate. 04-16-13-8, seconded by Mr. Campbell and passed with 3 ayes.

Mr. Lloyd also reported that due to the strike the bins have not been emptied therefore, all of the recycling bins are full and he has posted a sign to please come back at a later time. By the end of summer, due to increased recycling volume, the Township may need to request a third recycling bin from the Green Team.

Mr. Lloyd asked anyone who has old newspapers that they would like to see put to good use, please bring them to the recycling area and they will be taken to Angels for Animals to use to line the kennels.

CORRESPONDENCE:

1. NEOSCC collaborative planning effort focused on developing an approach to improve land use, transportation, etc.
2. Office Max- Township received tax exempt purchasing cards.
3. Trustee Weimer reported that the Detour Signs for road work being done on Rte. #534 have been posted, the road will be closed for approximately 2 weeks, beginning 4/24.
4. Mr. Campbell reported that a representative from Metro Parks, Dennis Miller will attend our next meeting. Mr. Campbell asked resident to prepare questions for Mr. Miller asking what the Metro Parks can do to benefit our community in exchange for the high amount of tax dollars that are generated from Milton Township for Metro Parks.

OLD BUSINESS-

1. Security Cameras for Police Station- Chief requested a quote from Yo. Radio and asked them to make recommendations. Cameras in the police cruisers, Chief will follow up on this.
2. Fire Station roof repairs-Fire Chief sent a list of the recommendations received from the architect to Roth Brothers and other contractors and we are still waiting on proposals. He will get 3 quotes.
3. Fire Dept. billing service contract- Fiscal Officer has forwarded all of the paper work to the billing company for submission to Medicare for a Medicare provider number.
4. Seismic testing permit and road bond. Ms. Balsinger reported that she is still trying to contact someone with the company involved to secure a bond for our roads.
5. Records retention update- Ms. Balsinger has begun the process of going through boxes starting with the zoning department. It will be a slow but rewarding process.
6. Fiscal Officer Schulz thanked Mr. Kurilla for walking the re-platted map for the Mahoning & Milton Ave. properties through and recommending to the Mah Cty Planning Commission approval of the re-plat which took the 3 parcels and created one parcel. The surveyor also completed a boundary survey and marked the property lines and corners at 15992 Milton Ave (including all the Fire, Police and Town Hall property). Also completed was a boundary survey which marked the parcel situated between Pine Drive and Vaughn Cemetery. All the maps and drawings were made available to the Trustees and the Cemetery Coordinator.
7. The police protective equipment have all been received. Chief Schaeffer authorized payment of the invoice for the equipment. The Fiscal Officer will forward a copy of the payment to Officer Crum for submission for the reimbursement from the State for the Grant. Also applied for were grants for 4 Tasers and Taser cases for each officer and a new Ford Taurus.

NEW BUSINESS –

1. 2013 Renewal for Recycling Site Lease Agreement. **Trustee Weimer moved to approve the renewal of the 2013 MCSWMD Recycling Site Lease Agreement in the amount of \$6,000, 04-16-13-9,** seconded by Trustee Campbell and passed with 3 ayes.
2. Fiscal Officer Schulz reported that the Township Bi-Annual audit will begin May 1, 2013 and the auditor will come to the Town Hall to conduct the audit.
3. **Mr. Tomaino moved to add Jeswald towing to the rotation for the police department, 04-16-13-10,** seconded by Mr. Campbell and passed with 3 ayes.

Reminders:

1. Next MCTA Business Meeting is Thursday May 16th at 7 PM- Canfield Town Hall
2. Milton Township next meeting is 2nd Tuesday of April 16, 2013 at 7:00 PM

Public Comments:

Mike Liberato 17731 Willard Place, Lake Milton – Mr. Liberato bought his property in 2007 and has lived there permanently since May 2011. The condition of Willard Place road surface is very, very bad. All of the other roads around it have been paved, why was Willard not done? Trustee Weimer answered for the Township. Willard Place was included in the project originally, but since there was new construction scheduled to take place on Willard, it was decided that the truck traffic during construction would damage any new resurfacing so Wavecrest replaced Willard Place in the project. Currently Willard Place is not on the schedule but the Trustees and Fiscal Officer will see if there is anything that can be done with Township funding to get the road resurfaced.

Steve Russo – 3114 Scottcliff – Mr. Russo asked if the Trustees could tell him what is happening with the sewer and water project. There are surveyors out in the Township and he was wondering if there was any word on the progress of the water and sewer being done. Mr. Weimer stated that the Township is aware that there is surveying going on in the township. The Township has inquired at the County to see if they could shed some light as to why the surveying was taking place and the County has not yet responded.

There being no further comments at approximately 8:15 PM Trustee Weimer moved to go into executive session to discuss employment of township personnel, 04-16-13-11 seconded by Trustee Tomaino, and passed with 3 ayes.

At approximately 9:00 PM Trustee Tomaino moved to come out of executive session and go back into regular session, 04-16-13-12, seconded by Mr. Campbell and passed with 3 ayes.

Mr. Weimer moved to opt out of the Electric Aggregation program, 04-16-13-13, seconded by Mr. Tomaino and passed with 3 ayes.

At approximately 9:05 PM Trustee Campbell moved to adjourn, 04-16-13-14, seconded by Trustee Tomaino and passed with 3 ayes.







Date: 05/14/13