

The Regular Board of Trustees Meeting, Tuesday, March 21, 2017, was called to order at approximately 7:00 PM by Chairman Tomaino, at the Town Hall. After the Pledge of Allegiance roll call was taken. Chairman Tomaino, Trustee Weimer, Trustee Campbell, Fiscal Officer Balsinger, Fire Chief Maynard, Police Chief VanDyke, Zoning Inspector Kurilla, Road & Cemetery David Dunn, Sr., Administrative Assistant Nicole Phillips were all present.

**Trustee Weimer moved to approve the minutes from Regular Meeting of February 21, 2017, 03-21-17-01**, seconded by Trustee Campbell and passed with 3 ayes.

Fiscal Officer Balsinger gave the financial report through February 28, 2017 - Total Fund Balances available for Milton Township are \$1,709,833.50 The General Fund balance is \$438,373.24, which represents approximately 26% of all funds available. The Fiscal Officer asked for approval of payments by Warrants #29350 through #29401 and EFT #40 thru #89 totaling \$97,338.28. Receipts to date are \$114,260.38 as of February 28, 2017. YTD Expenditure as of 2/28/17 \$169,928.18. There were two supplemental appropriations. Ms. Balsinger also reported all departments are within their budgets and received their departmental reports.

Auditor called to let us know our 2015, 2016 Bi-Annual Audit is coming up. Will let Milton know within a week or two a definite starting date.

**Trustee Campbell moved to approve the financial report, and to approve the payments by Warrants #29350 through #29401 and EFT #40 thru #89 totaling \$97,338.28 and two supplemental appropriations, 03-21-17-02**, seconded by Trustee Weimer and passed with 3 ayes.

**DEPARTMENT REPORTS**

**ROAD & CEMETERY DEPARTMENTS:**

**Road Report:**

1. Department patching potholes, Stoltz Rd. 90%, Pointview 75% complete.
2. High winds brought down trees & branches, worked with Fire Department on clean up.
3. Salt left over in big shed will be cleaned out when weather clears, there is approximately 20 tons left.
4. Inventory of Road Department equipment was completed and turned into fiscal.
5. Portage Road and Milton had issues with cars being parked on roads during parking ban. Willard has cones at the end of street.
6. Recurring issue with the yellow dump truck brakes, taken back to be rechecked.

**Cemetery Report:**

1. One cremation burial for the past month.
2. Have had two complaints of failing foundations that were put in around the 1970 or 80's. Trustees suggested talking to Ventling Foundations and see if headstones can be moved and what the cost would be.
3. Request from Florida to locate family in the old section of Eckis.

**ZONING:**

Zoning Inspector Kurilla reported no permits issued for February. Mr. Kurilla did submit an article from the Vindicator regarding grant money available for septic repair and replace for low to moderate income families. Mr. Kurilla will get more information regarding the grant money.

**POLICE DEPARTMENT:**

Total calls for service February 2017 for Milton Township Police. Department responded to approximately 149 calls for service. Investigations 50, alarms 15, accidents 4. Traffic stops 51 / 28 warnings, traffic citations 16, OVI 1, and 4 misdemeanor/felony arrests.

Chief Van Dyke reports a desktop audit of one of the equipment grants, it did return successful and the grant was closed.

The department had problems with two cruisers. 504 struts and ball bearings approximate cost \$800. And 505 water pump, lower control arms, approximate cost \$2,800. Both have been repaired.

Police have been approved for another equipment grant of \$9702 with Milton's match being \$882. This grant will be for two portable radios, laptop and one desktop computer.

Chief will attend a seminar on April 6<sup>th</sup> with Trustee Tomaino in Dublin, Ohio. The topic, Safety Force Discipline in the Public Sector. The cost of the seminar will be \$199 each.

Chief is requesting the hiring of three new applicants to the reserve program, Steven Fertig, Mark Crain, and Kayla Bash, pending their completion of their Psychological and Drug testing.

**Trustee Tomaino moved to accept Steven Fertig, Mark Crain, and Kayla Bash for the Reserve Position pending completion and acceptable results of their psychological and drug testing. 03-21-17-03**, seconded by Trustee Campbell and passed with 3 ayes.

**FIRE DEPARTMENT:**

Chief Maynard reported February had a total of 21 calls. 19 in Milton Township and 2 others. Calls were – 0 structure fire, 3 accidents, 9 medical, 0 grass fires, 1 carbon monoxide, 4 trees/wires down, 1 car fire, 0 water emergency/rescue, 2 mutual aid, 0 burning complaints, 0 alarm activations, 0 gas leak and 1 other. 42 total calls for 2017. Total Medical Transports in January by MFD – 4.

1. All bills have been submitted for payment to the Fiscal Officer.
2. The title for the ambulance has been resolved, Trustee Campbell and Zach Williams went to title department. Original title was given to fiscal.
3. Chief met with the Zoning Inspectors on March 13<sup>th</sup> to discuss the ongoing zoning issues with 15267 Mahoning Avenue. Chief also has been working with the prosecutor's office on some additional items for this case..
4. Working with the school system Chief was able to get permission to use their parking lot for our drivers training. This will be a mandatory training for all fire fighters and EMT's to qualify to drive the apparatus.
5. We had our meeting and examination of records for the ISO Insurance rating group. Should receive results in approximately 4 months and the state changed the timing for ratings to every 5 years and a full examination to every 10 years.
6. Fire Department had a officers meeting last week to go over our SOG's and made some minor change to hopefully make each fire fighter better understand their role and responsibility in being a member of the department.
7. Chief will order three additional fitting to return to Craig Beach and he has the iced spike to go along with the suits that were returned. The cost of the fittings will be \$214.95.

8. Chief would like to purchase windbreaker shirts for the fire fighters, on most of the calls they wear items that they have purchased themselves. The cost is approximately \$30 per windbreaker with Milton Fire logo embroidered on the shirts.

9. Chief and Fiscal along with Ben Melnykovich had a conference call with a new billing company, but decided that this company was not a good fit for our township at this time. Chief has decided that with a few changes that at this time he would like to continue with LifeForce Billing.

10. Newton Falls Fire District is temporarily parking their new ladder truck in one of our bays at our station.

11. Milton Fire hosted some Jackson Milton students so they could take their ACT test.

12. Chief attended a 2 day class on fire inspection procedures and methods for a total of 16 hours.

**Trustee Weimer moved to authorize Chief Harold Maynard to purchase three fittings to give to Craig Beach in the amount of \$214.95, 03-21-17-04,** seconded by Trustee Tomaino, and passed with 3 ayes.

**Trustee Tomaino moved to approve the purchase of Windbreaker shirts at \$30 per shirt, 03-21-17-05** seconded by Trustee Weimer and passed with 3 ayes.

Chief Maynard would like have the parking lots resealed and not wait to far into the season because it becomes more difficult to schedule a company. Dave Dunn said he will call and get some estimates.

#### **CORRESPONDENCE**

1. Letter from Auditor of State regarding fiscal getting new computer and Fiscal decided on the desk top. The state will send information on donating back the old system to the township.
2. Phantoms Hockey Hometown heroes night.
3. Chemical Bank sent their banking information.

#### **OLD BUSINESS**

Summary of Moss Property is that there are multiple violations from different departments. Five enforcement letters have been sent out. The septic system also failed the dye test and because it is a commercial property it has been turned over to the state, which will be another department involved with this property and violations. Atty. Gaglione was requested by Atty. Dunlap, which is Mr. Moss attorney, to summarize the violations. Our Fire Department was requested by Mr. Moss to have is inspection completed but with all outstanding violations Chief Maynard will consult with Atty. Gaglione on whether to place his inspection on hold at this time.

#### **NEW BUSINESS:**

1. Approve Permanent appropriations – Fiscal Officer Balsinger submitted Permanent Appropriations totaling \$1,185,944.49 for approval.

**Trustee Weimer moved to approve the permanent appropriations presented by Fiscal Officer Balsinger in the amount of \$1,185,944.49 03-21-17-06,** seconded by Trustee Tomaino, and passed with 3 ayes.

Trustee Campbell inquired on the old back hoe if it will be able to use another season. Dave D. said that it will need a weld. Mr. Campbell said if he can get the back hoe over to his shop and they will look it over and get it welded.

#### **Reminders:**

*NEXT MEETING – TUESDAY, APRIL 18, 2017--7 PM-TOWNHALL REGULAR MEETING  
MCTA BUSINESS MEETING- THURSDAY MAY 18, 2017, 7 PM @ CANFIELD TOWNHALL*

**Public Comments:**

None

**Chairman Tomaino moved to go into executive session to discuss wages, benefits/ or employee disciplinary action , 03-21-17-07,** seconded by Trustee Weimer, and passed with 3 ayes.

**Trustee Tomaino moved to come out of executive session and return to regular session at 8:46 PM, 03-21-17-08,** seconded by Trustee Weimer and passed with 3 ayes.

**Chairman Tomaino moved to approve new equipment grant Chief VanDyke presented, 03-21-17-09** seconded by Trustee Campbell and passed with 3 ayes.

**Trustee Weimer moved to adjourn the meeting, 03-21-17-10,** seconded by Trustee Campbell and passed with 3 ayes.

April 18, 2017

  
  
